Transportation - EBC Eligibility Extract

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|  | |  | **EBC File Specifications - Transportation Eligibility** | | | |  |
|  | |  | **Bader Rutter and Associates Inc - Data Import Record Layout** | | | |  |
| **Field #** | **EBC Field Name** | **Max Length** | **Data Required** | **Default Value** | **Description** | **Comments / Format** | **Cheryl’s Mapping Notes** |
| **1** | PartnerID | 50 | Yes | Ultimate | EBC-assigned ID. | Hardcode : Ultimate | Hardcode  Ultimate |
| **2** | GroupID | 25 | Yes | B24088 | The Unique Identifier for a group/coverage. If a group has multiple plan designs, the group id | Hardcode : B24088 | Hardcode  B24088 |
| **3** | Division | 50 | No |  | A division code (if known by all parties). | (please refer to Division Codes and  Descriptions table, below, as necessary) | Leave Blank |
| **4** | EffDate | 10 | Yes |  | The date that the Employee is eligibile for the plan. From this date we will calculate the first benefit month. | Format: yyyy-mm-dd | EecDateOfLastHire  Format: yyyy-mm-dd  Future dates are acceptable |
| **5** | SSN | 11 | Yes |  | Employee social security number. | Format: ###-##-#### | EepSsn  Format: ###-##-#### |
| **6** | LastName | 50 | Yes |  | Employee Last Name. |  | EepNameLast |
| **7** | Suffix | 50 | No |  | Employee suffix | Jr/Sr/the 4th etc | EepNameSuffix |
| **8** | FirstName | 50 | Yes |  | Employee First Name. |  | EepNameFirst |
| **9** | MI | 50 | No |  | Employee Middle Name/ initial. |  | EepNameMiddle |
| **10** | DOB | 10 | Yes |  | Employee date of birth. | Format: yyyy-mm-dd | Eepdateofbirth  Format: yyyy-mm-dd |
| **11** | DOH | 10 | No |  | Employee date of hire (when known). | Format: yyyy-mm-dd | EecDateOfLastHire  Format: yyyy-mm-dd |
| **12** | Addr1 | 255 | Yes |  | Employee mailing - address line 1. |  | EepAddressLine1 |
| **13** | Addr2 | 255 | No |  | Employee mailing - address line 2. |  | EepAddressLine2 |
| **14** | City | 50 | Yes |  | Employee mailing - city. |  | EepAddressCity |
| **15** | State | 2 | Yes |  | Employee mailing - state. |  | EepAddressState |
| **16** | Zip | 10 | Yes |  | Employee mailing - Zip (Zip+4). | Format: ##### (or #####-####) | EepAddressZipCode  Format: ##### (or #####-####) |
| **17** | WorkEmail | 100 | No |  | Employee work email address. | Format: aaaaa@bbbbb.ccc | eepAddressEMail  Format: aaaaa@bbbbb.ccc |
| **18** | WorkPhoneNumber | 10 | No |  | Employee work phone number. | Format: ########## (numeric, only) | EepPhoneHomeNumber (please make sure this is the EE Primary Home Phone)  Format: ########## (numeric, only) |
| **19** | WorkPhoneExtension | 5 | No |  | Employee work phone extension. | Format: ##### | Leave Blank |
| **20** | TerminationDate | 10 | Yes | 9999-12-31 | Employee termination date | The date that the Participant is no longer eligible (term date)  Default open end date: "**9999-12-31**"  Format: yyyy-mm-dd | EEecDateOfTermination  Format: yyyy-mm-dd |

**File Notes:**

**All the above fields are required in the file even if the Data is not required.**

Files are to be pipe-delimited ( **|**) ; with row delimiters of <CR><LF>, and no text qualifiers. Alternate delimiters/qualifiers can be discussed, as necessary.

Do not pad data (left or right) with anything

Files should contain a listing of current employee enrollment, including any Employees that are terming in the current file schedule (with correct EndDate) A Header and Trailer record are required, as illustrated below.

**Header Record Example:** PartnerID|GroupID|Division|EffDate|SSN|LastName|Suffix|FirstName|MI|DOB … etc. end record with <CR><LF>

**Data Record Example:** Ultimate|B24088||2014-10-01|999-99-9999|Smith|Jr.|John|C|1999-12-31|2014-07-12| ... etc. end record with <CR><LF>

**Trailer Record Example:** eligibility|100

Eligibility total = the number of records in the file minus the Header and Trailer rows.

**File Naming Convention (Production and TEST files): Format Templates**

Production Files: <<GroupID>>\_<<FileType>>\_<<date stamp>>\_<<time stamp>>.txt.pgp B24088\_TranElig\_yyyymmdd\_hhmmss.txt.pgp

Test Files: <<GroupID>>\_<<FileType>>\_<<date stamp>>\_<<time stamp>>\_test.txt.pgp B24088\_TranElig\_yyyymmdd\_hhmmss\_TEST.txt.pgp

**Division Codes and Descriptions:**

|  |  |
| --- | --- |
|  | ***none*** |
|  |  |

**Division Code Description**

EBC\_FileSpecs\_Transportation\_Eligibility\_B24088\_20200117.xlsm